



# MUGBERIA GANGADHAR MAHAVIDYALAYA

P.O.—BHUPATINAGAR, Dist.—PURBA MEDINIPUR, PIN.—721425, WEST BENGAL, INDIA

NAAC Re-Accredited B+Level Govt. aided College

CPE (Under UGC XII Plan) & NCTE Approved Institutions

DBT Star College Scheme Award Recipient

E-mail : mugberia\_college@rediffmail.com // www.mugberiangangadharmahavidyalaya.ac.in

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## Policies & Procedures

### Mugberia Gangadhar Mahavidyalaya

#### Admission Policy & Procedures

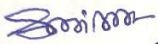
Mugberia Gangadhar Mahavidyalaya pursues a holistic admission policy for all the courses offered by the institution. The policy enables us to understand all the details of the applicants relating to academic and nonacademic proficiencies and solicit whether an applicant shall be eligible to pursue the course. The best applicants for the courses are selected considering the best practices adopted both by national and international university standards.

Newspaper advertisement – open to all

- The entire admission system will be conducted through an online portal system available in the college website.
- The principal and the admission sub-committees shall follow guidelines of the Vidyasagar university regarding admission to various programmes.
- The West Bengal Higher Education Department may issue orders regarding admission to UG and PG courses and in that case the principal and admission sub-committees will prepare the admission procedures.
- The details of the programmes and the courses will be available in the prospectus of the college. Besides online procedures, the college will publish an advertisement in the daily newspapers as well as in the local newspapers regarding the admission process.
- The fees structure of various courses shall be provided in the college prospectus.
- Admission to various courses shall be made strictly on a merit basis.

- The applicant who wishes to apply for a course need to apply through online portal, for successful application, a student is required to registered before application. After the registration he/she can do the application. If a student wanted to clarify the process, he/or she can directly visit the college and contact the help desk.
- The applicants are eligible to take up admission in respective courses provided they satisfy the cut-off marks requirement of the department and university eligibility norms of the courses.
- The reservation system in the admission process shall be guided by the rules and regulations of the govt.
- Fees for courses are to be deposited online basis.
- The admission process is treated to have been completed on the payment of the full fees against an official receipt and a unique admission number will be allotted to each candidate.
- As per the present policy, a student seeking admission to UG & PG programmes must have 12 standard examinations of 10+2 system from a recognized board and those seeking admission to PG programme must have passed undergraduate exam from a recognized university/Institution.
- Applicants are completely responsible for the authenticity of the document presented, including copies of the marksheet & Caste certificate.
- All other admission like semester fees is to be submitted online.



  
 21.06.2019  
 Principal  
 Mugberia Gangadhar Mahavidyalaya

Dr. Swapan Kumar Misra  
 Principal  
 Mugberia Gangadhar Mahavidyalaya